## **Collections Report for September 2016**

- Daily logging of environmental ranges in our storage spaces; temperature & relative humidity.
- Hosting the Coffee with the Curator every Wednesday around downtown. Additionally hosting every other Friday at the Museum.
- Planning and scheduling the exhibits schedule for the next several years.
- Answering public requests regarding local history or the museum's collections.
- Time was spent cleaning up accrued objects in Center Storage, the Resource Room, and Storage room D. This included the basic monthly dusting and sweeping.
- Worked on pulling and arranging Native American objects from permanent collections to use in the traveling Native American exhibit we are creating.
- Attended Planetarium training.
- Gathering, preparing information and digitizing photos of collection materials for the Michigan State History Conference presentation on the Alpena Garment Factory.
- Gene Jenneman of the Dennos Museum in Traverse City returned the Dale Chihuly Seaforms sculpture. A condition report was filled out and the work was placed back into cold storage.
- I assisted where necessary with the preparations for the museum's 2016 Fall Harvest event.
- There was no Collections Committee this month.